

Date: 13/9/22.

Time - 12:30pm.

IAAC Committee meeting conducted on 13/9/22.
in EEE classroom at 12:30pm.

The following members were present in the meeting.

1. Dr. Preetha R. Nair

2. Asst. prof. Sharifa P.M.

3. Asst. prof. Honey John.

4. Asst. prof. Mohammod Shebil

5. Asst. prof. Merin Sibi

6. Asst. prof. Mary Dolly

7. Asst. prof. Maya Unnikrishnan

8. Benshi T.R.

9. M.I. Abdul Shaheef.

Minutes of the meeting:-

1. Discussed about the current semester academic planning & arrangements to be done.
2. Also discussed about lab facility enrichment including the Central Computing Facility.
3. Discussed about the overall improvements of the college which includes the cocurricular & Extra curricular activities.
4. Discussed about the matters which can't be solved in the last semester Audit to solve the same.
5. Discussed about the Accreditation procedures & plans for the college to start the work immediately.
6. Discussed about various ways in which we can improve our results & the methods to increase the no. of full pass students after completing the course.

Action taken.

1. Decided to prepare department calendar for each departments including all the activities.
2. Formed maintenance committee to facilitate the functioning of all labs primarily.
3. ~~Formed~~ ^{Reconstituted} Sports Committee & Arts committee for extra curricular activities.
4. Formed a committee for the Accreditation procedure.
5. Included Remedial, library, activity & test hours in the timetable. ^{to} Improve the results.

[Signature]
1/10/22